Mission

The Office of Research is a nexus of excellence for research resources. We are dedicated to partnering with the University of Pittsburgh research community to secure funding; exchange research materials, data, and ideas; and to build collaborations in an effort to foster creativity, scholarship, and innovation.
Office of Research Information

- Location: University Club, lower level (B21)
- Reporting: Senior Vice Chancellor for Research
- Also known as “Office of Sponsored Programs/Projects” at other institutions
- Processed >21,000 transactions in FY17
- Jennifer E. Woodward, PhD, Associate Vice Provost for Research Operations serves as Authorized Official
Processing Teams

- Grants Management (Federal and nonprofit grants)
- Federal Contracts
- Clinical & Corporate Contracts
Proposal Submissions

• The Office of Research endorses and submits proposals on behalf of the University
• Final check of administrative elements (budget rates, F&A)
• Conformance with sponsor guidelines and proposal instructions
• Ensures upfront terms are acceptable, or requests to change if awarded

Additional Resource: Departmental Research Administrator
Award Processing

• Reviews, negotiates, and accepts awards on behalf of the University
  – Nonprofit agreements
  – Federal Contracts
  – Industry-sponsored contracts

• Coordinates with Research and Cost Accounting to activate awards

• Issues subawards

Additional Resource: Departmental Research Administrator
Nonfinancial Agreements

- Material Transfer Agreements (MTAs)
- Data Use Agreements (DUAs)
- Confidential Disclosure Agreements (CDAs)

Additional Resource: Departmental Research Administrator
Coordination with Central Offices

• Innovation Institute (tech transfer)
• Conflict of Interest Office
• Environmental Health and Safety
• IRB and IACUC
• Research and Cost Accounting (Reports up to CFO)
• General Counsel
Department Research Administrators

• Your first point of contact for submitting proposals, managing active awards
• Can help with budgeting, routing, internal processes
• Every school has own processes
PERIS™ Project

• University-wide project out of Office of Research
• 3 phases over 18-24 months
  – Electronic proposal development, routing, and submission
  – Integration with other central offices electronic systems; awards processing
  – PI dashboard
• Completed by Summer 2018
• www.electronicresearch.pitt.edu
Your feedback and questions are welcome!

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